



Edmond  
Family  
Counseling

## 2018 ANNUAL BOARD MEETING AGENDA

MEETING DATE: **August 28, 2018** 11:30 am

1. Call to Order: President, Tim Bridges
2. **Consent Agenda:** Remember anything in this section can be removed, discussed and voted on separately.
  - a. July Minutes
  - b. July Director's Report
  - c. July Assistant Director's Report
  - d. July Statistical Report
  - e. July Treasurer's Report
  - f. Annual Reports:
    1. Annual Director's Report
    2. Annual Assistant Director's Report
    3. Annual Summary of CARF Plans
    4. Analysis of previous FY Goals and Objectives (what we projected and actual statistical results and comments)
    5. Goals and Objectives for FY'19
    6. Annual Report on Strategic Action Plan
    7. FY'19 CARF Plans
    8. Annual Report on Community Needs Assessment
    9. Annual Report on Stakeholder Surveys
    10. Annual Report on Client Follow-Up & Client Satisfaction Surveys
    11. Annual Report on Comments Cards
    12. Annual Report on Employee Surveys
    13. Annual Update on agreement with the City of Edmond on using space in the community center in case of an emergency evacuation of EFC
    14. Annual Financial and Statistical Reports
    15. Annual FTOP and Outpatient Behavioral Health Reports
    16. Annual report of cultural diversity training and statistics on demographics of our community and clients
    17. Contract Compliance, Billing and Clinical Privileging Report
    18. Annual Critical Incidents and Grievances Report
    19. Annual PIP Report
    20. PIP for FY '19
    21. Fraud/Risk Committee Report
    22. Annual and Monthly Corporate Compliance Report or Reports
    23. Annual Health and Safety Report
    24. FY'19 Cultural Competency Plan
    25. FY'19 Technology and Systems Plan

3. Old Business
  - a. Possible consideration and vote to enter into executive session to discuss confidential conversations with the agency's attorney concerning consumer request as per title 25 Oklahoma statute 307 (b)(7)
  - b. Possible consideration and vote to enter into regular board session
  - c. Possible consideration and vote on any motions as a result of executive session
  - d. Possible consideration and vote on completed packets for board recruitment and new incoming board members
  
4. New Business
  - a. Possible consideration and vote on FY'19 slate of officers
  - b. Appoint Kenny Yarbrough to the professional development and oversight committee
  - c. Possible consideration and vote to approve policy and procedure changes
  - d. Presentation and vote to approve employee personal building facility use proposal
  - e. Update on RFA
  
5. Board Resources – Sheila Stinnett
  - a. Discussion, signing, and renewing of commitment sheets for board members
  - b. Lunch schedule sign up for FY'19
  - c. Reminder of Executive Director's absence for September board meeting

Legislative focus of the month – Chuck DeBellevue

6. Committee Reports:
  - a. Hope for Families – Bill Hesse
  - b. Fundraising – Sheila Stinnett
  - c. Public Relations and Be Edmond – Justice Hernandez
  - d. Professional Development & Oversight Committee – Jay Parks

**EFC Will Be Providing Lunch**

**Please call 341-3554 & leave a message if you are unable to attend.**

EFC Board Meeting agenda posted in the EFC lobby August 23, 2018