

BOARD MEETING MINUTES EDMOND FAMILY COUNSELING, INC. October 30, 2018

Therapist Showcase: Sheila reported on her meeting with the French Family.

The meeting was called to order at 12:09 pm by Tim Bridges. Those in attendance were Tim Bridges, Bill Hesse, Aimee Yarbrough, Kenny Yarbrough, Mary Johnston, Lucynda Olberding, Mike Largent, Jay Parks, Suhani Lageman, and Chris Budde. Staff members: Chad McCoy, Justice Hernandez, and Lynn Reese. **Absent:** Donna Costello, Chuck DeBellevue

Consent Agenda Items Presented: Bill Hesse requested that the September minutes be pulled from the consent agenda. A motion to approve the consent agenda excluding the minutes was made by Bill Hesse and seconded by Mike Largent; the board unanimously approved. Bill pointed out a correction that needed to be made to the minutes. A motion was made to approve the minutes with the suggested correction by Chris Budde and seconded by Lucynda Olberding; the board unanimously approved.

Old Business: None

New Business:

Possible consideration and vote to approve FY'18 external financial audit: Sheila discussed the results of the audit. A motion to approve was made by Lucynda Olberding and seconded by Chris Budde; the board unanimously approved.

Possible consideration and vote on dental and medical employee insurance: Sheila presented the changes to employee insurance. A motion to approve was made by Mike Largent and seconded by Aimee Yarbrough; the board unanimously approved.

Possible consideration and vote to approve new signers for RCB CDs: Sheila proposed that we add the same check signers who are currently on the remaining EFC financial accounts as signers on the RCB CDs. The check signers are Tim Bridges, Chris Budde, Bill Hesse, and Sheila Stinnett. A motion was made by Bill Hesse and seconded by Chris Budde; the board unanimously approved.

Update on proposed building facility use by employees: Sheila reported that EFC attorney Hugh Robert is advising the board not to make any changes to policy that would allow employees to utilize the facility for personal use at this time.

Possible consideration and vote on Chart Caddy business agreement for Youth Data Core collection: Sheila explained to the board that Chart Caddy is partnering with OAYS to provide a data entry system for Youth Data Core information. The business agreement will allow EFC to work with Chart Caddy to enter the information. A motion to approve the business agreement was made by Bill Hesse and seconded by Mike

Largent; the board unanimously approved.

Possible consideration and vote on committee for new facility flooring: Sheila asked the board about putting together a committee to discuss new flooring for the agency. A motion was made to create a facility committee to discuss flooring by Bill Hesse and seconded by Lucynda Olberding; the board unanimously approved.

Possible consideration and vote to enter into executive session under the advisement of attorney Hugh Robert as per title 25 Oklahoma statute 307 (b)(7): A motion was made by Bill Hesse and seconded by Mary Johnston; the board unanimously approved.

Possible consideration and vote to enter into general session: A motion was made by Lucynda Olberding and seconded by Mike Largent; the board unanimously approved.

Committee Reports

Board Resources and Education:

- a. Update board contact list: Contact list was passed around to the board
- b. Discussion about Christmas party: Sheila suggested we have the party on December 7th at 11:30. She will look at options for restaurants and bring them to the next meeting.

Legislative: None

Fund Raising: Sheila reported on Heard on Hurd.

Hope for Families: Bill gave an update on the land sale to the City of Edmond. He also read from the original fundraising documents that HFF used to solicit funds for the building. The documentation indicated that the intent of the building was to provide low to no cost housing for the Hope Center and Edmond Family Counseling. Bill proposed that EFC's rent payments should be utilized by HFF for operating expenses only.

Sheila reviewed the rent structure proposal that was presented at the October 2018 HFF meeting.

Public Relations: Justice Hernandez reported that we are now working with Stephanie Peterson of Likeable Local to create relevant social media posts.

Professional Development & Oversight Committee: None

Tim Bridges, President of the Board of Directors



Edmond Family Counseling, Inc.