

**BOARD MEETING MINUTES EDMOND FAMILY COUNSELING, INC.**  
**November 27, 2018**

**Therapist Showcase:** Audrey discussed her botvin groups.

The meeting was called to order at 12:12 pm by Tim Bridges. Those in attendance were Tim Bridges, Bill Hesse, Aimee Yarbrough, Kenny Yarbrough, Mary Johnston, Mike Largent, Donna Costello, Suhani Lageman, and Chris Budde. Staff members: Sheila Stinnett, Chad McCoy, John Goetz, Justice Hernandez, and Lynn Reese. **Absent:** Jay Parks, Chuck DeBellevue, Lucynda Olberding **Guests:** Britni Evans- Edmond Chamber of Commerce

**Consent Agenda Items Presented:** A motion to approve the consent agenda was made by Aimee Yarbrough and seconded by Donna Costello; the board unanimously approved. No items were pulled from the consent agenda.

**Old Business: None**

**New Business:**

**Possible consideration and vote to approve changes to policy and procedure as recommended by EFC's external financial auditor, Kim Mayer:** Sheila presented the recommended changes to policy and procedure. A motion to approve the changes was made by Donna Costello and seconded by Bill Hesse; the board unanimously approved.

### **Committee Reports**

#### **Board Resources and Education:**

- a. Center for non-profits training opportunities: Sheila discussed board training dates with the board
- b. Discussion about Christmas party: The Christmas party will be at EFC on Dec. 7<sup>th</sup> at 11:30
- c. List of board meeting dates for 2019: Board meeting dates were passed out to the board

**Legislative:** Sheila attended an OAYS meeting where they discussed new legislators and the importance of youth service agencies reaching out to them.

**Fund Raising:** Sheila sent 3 possible dates for the fundraiser to St. Luke's but has not gotten a response yet.

**Hope for Families: Discussion, appointment, and possible vote to replace HFF board members with term ending in January 2019:** Bill Hesse and Jay Parks will be leaving the HFF board in January. A motion was made by Bill Hesse to appoint Mike Largent and

Suhani Lageman to take their place and Donna Costello seconded; the board unanimously approved.

Bill announced that the sale of land to the city is still pending and we have not received a response from them yet.

The HFF finance committee has been talking with the attorney about the document revisions. They hope to have the revisions completed by the January meeting. Sheila asked Kim Mayer if we could restrict an account for building maintenance and she said there would be no problem with it. Sheila has discussed having the two leases differ in language and how the reserve is addressed with the attorney.

**Public Relations:** Sheila was a key speaker at the survivors of suicide event at UCO on reconnecting after loss.

**Professional Development & Oversight Committee:** None

Tim Bridges, President of the Board of Directors

*Chris Budda for*

Edmond Family Counseling, Inc.