

BOARD MEETING MINUTES EDMOND FAMILY COUNSELING, INC.

May 28, 2019

Therapist Showcase: Chad McCoy discussed training on exposure therapy and techniques he is using to help one of his clients.

The meeting was called to order at 12:18 pm by Chris Budde. Those in attendance were Chris Budde, Bill Hesse, Mike Largent, Aimee Yarbrough, Kenny Yarbrough, Donna Costello, Sarah Brown, Suhani Lageman, and Lucynda Olberding. Staff members: Sheila Stinnett, John Goetz, Chad McCoy, Justice Hernandez, and Lynn Reese.

Absent: Mary Johnston, Kathy Matthews, Tim Bridges

Consent Agenda Items Presented: A motion to approve the consent agenda was made by Donna Costello and seconded by Lucynda Olberding; the board unanimously approved. No items were pulled from the consent agenda.

Old Business:

Discussion and vote to approve WSI bid: Sheila presented possible changes to the WSI contract for next year. The board decided to table the vote until we find out more about the website platform.

New Business:

Set date for FY'19 budget meeting: The date for the budget meeting was set for Friday, June 14th at 12:00 pm.

Discussion about purchase of agency flooring: Will be discussed at the budget meeting

Update on FY'19 strategic plan: Sheila reported that the strategic planning committee will wait to meet until the board President returns from out of town.

Update on French Family Foundation grant meeting: Sheila's grant funding review was presented to representatives of the French Family Foundation. The foundation pledged to continue their support of EFC's school based curriculum programs.

Discussion on expansion of OJA contract to cover elementary small group services: Sheila announced that she is working on writing a grant proposal to request additional funding from OJA. The funds would go toward expanding staff to facilitate elementary small group grief and loss counseling previously provided by Calm Waters. The current plan is to submit the grant prior to the end of FY'19.

Update on City of Edmond CARC grant: The agency was awarded \$172,500 from the City of Edmond. The Executive Director attended the social services presentation of the budget to city council. Changes in leadership within the city council have resulted in focusing city funds toward agencies who serve a large percentage of the city

population and who also seek fundraising/donation/grant money from outside sources.

New business not known at the time of the meeting: Bill Hesse announced that he has new additions to the bylaws to be voted on at the next meeting.

Board Resources and Education:

- **Center for non-profits training:** Sheila announced that the next training is on August 13th.
- **Reminder of Executive Director's evaluation:** The board was reminded of Sheila's evaluation to be completed by June 30th.

Legislative Focus of The Month: None

Committee Reports

Financial Committee: A motion was made to approve the April treasurer's report by Lucynda Olberding and seconded by Aimee Yarbrough; the board unanimously approved.

Fund Raising: Sheila announced that she is looking for business willing to match funds to support the expansion of elementary group services before the grant proposal at the end of June

Hope for Families: Chris Budde reported that HFF is still working on the leases and that she has been able to review some of the bills from the Hope Center.

Public Relations: Sheila reported that she was selected to sit on the Mental Health Advisory Council to help look at community policy. She also announced that we have an ad in the newcomer's guide and in the liberty fest flyer.

Professional Development & Oversight Committee: The committee plans to meet before the 14th of June.

A motion to adjourn was made by Donna Costello and seconded by Lucynda Olberding. The board unanimously approved.



Tim Bridges, President of the Board of Directors
Edmond Family Counseling, Inc.